

**BERKS COUNTY HOUSING AUTHORITY**

**December 15, 2021**

**REGULAR MEETING AGENDA**

**You may attend via phone, Zoom, or at our main office; facemasks will be provided for those attending in person.**

**THIS MEETING IS BEING RECORDED**

**CALL TO ORDER**

**ROLL CALL**

**\*\*APPROVE MINUTES OF November 17, 2021, REGULAR MEETING**

**\*\*APPROVE CURRENT BILLS FOR THE MONTH OF Nov. 2021 in the amount of \$163,806.58**

**\*\*APPROVE FINANCIAL STATEMENTS FOR THE MONTHS OF Nov 2021**

**VISITORS COMMENTS-**

**CHAIRMAN'S REMARKS-**

**COMMITTEE REPORTS**

**A. Finance:**

**B. Personnel:**

Personnel Committee met to discuss upcoming edits to the employee handbook and two increases in hourly wages and the Director of Fiscal Affairs position to be changed from nonexempt to exempt.

**CORRESPONDENCE – N/A**

**PUBLIC HOUSING**

**A. Status Reports- Nov 2021 ( 1 vacancies, 1 turnovers)**

**HOUSING CHOICE VOUCHER PROGRAM**

**A. Status Report- Nov 2021-489 participants.**

**MANAGEMENT PROGRAMS**

**A. Norman Commons- 100% Occupied**

**B. Tarsus Manor- 1 vacancy**

**BHO**

**EXECUTIVE SESSION**

**UNFINISHED BUSINESS**

**\*\*Personnel Issue**

**NEW BUSINESS**

**A. \*\*RFP for Solicitor due in February.**

**B. \*\*Check Signers at Customers and Fleetwood Bank Signer on credit card**

**\*\* Items marked with \*\* are items for which there may or will be deliberation or official action taken at the meeting.**

**ADJOURNMENT** \_\_\_\_\_ moved to adjourn \_\_\_\_\_ seconded the motion

**The next Board Meeting will be the annual meeting and regular meeting held directly thereafter will be held on January 26, 2022 @ 5:30 p.m.**

71-1 Rittenhouse: No vacancies 24/24

71-1 Warwick: No vacancies 12/12

71-2 Brooke: 226 Haycreek vacant 11/1/2021, began 39/40, ended 39/40

71-5 Jefferson: No vacancies 27/27

71-8 Northvale: No vacancies 20/20

71-9 Chestnut: No vacancies 16/16

71-11 Delp: Unit # 24 11/24/21 began 25/25, ended 24/25

71-12 Laurel: No vacancies 20/20

71-14 Cacoosing: 711 Spring leased 11/18/21, began 24/25, ended 25/25 (315 Windmill vacant 12/1/21, 312 Windmill vacant early December)

**Topic: Board Meeting**

Time: Dec 15, 2021 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/87561097605?pwd=SnZVVHd3cWNjeGh1VTITQTYzT0tqZz09>

Meeting ID: 875 6109 7605

Passcode: 448378

One tap mobile

+13017158592,,87561097605#,,,,\*448378# US (Washington DC)

+13126266799,,87561097605#,,,,\*448378# US (Chicago)

Dial by your location

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+1 929 205 6099 US (New York)

Meeting ID: 875 6109 7605

Passcode: 448378

Find your local number: <https://us06web.zoom.us/u/kbFtsK3L9p>