

25BERKS COUNTY HOUSING AUTHORITY

December 14, 2022

REGULAR MEETING AGENDA

You may attend via phone, Zoom, or at our main office.

CALL TO ORDER

ROLL CALL

****APPROVE MINUTES OF November 16, 2022, REGULAR BOARD MEETING**

****APPROVE CURRENT BILLS FOR THE MONTH OF November 2022 in the amount of \$85,864.02**

****APPROVE FINANCIAL STATEMENTS FOR THE MONTH OF November 2022**

VISITORS COMMENTS

CHAIRMAN'S REMARKS

COMMITTEE REPORTS

- A. Finance: - Committee is scheduled to meet December 14th
- B. Personnel: - Committee met November 30th. We discussed future staffing needs and the possibility of HR support. Gwen's annual evaluation is due on December 29th. An all-staff training calendar is being developed for 2023. We reviewed current staff progress.

CORRESPONDENCE

PUBLIC HOUSING

- A. Status Report November 2022- 4 vacancies.

HOUSING CHOICE VOUCHER PROGRAM

- A. Status Report-November 2022- 443 participants.

MANAGEMENT PROGRAMS

- A. Norman Commons- 100% Occupied
- B. Tarsus Manor- 32/33 Occupied
- C. NCHA Update – Fiscal year ends December 31st, we are preparing for the budget and end of year HUD reporting. We have not been provided with the audit yet from LCHA.

BHO- Lee to report.

EXECUTIVE SESSION

OLD BUSINESS

- 1. ** Approve annual report for submission to HUD.

NEW BUSINESS

- 1. ** Approve final settlement in the Nelson case.
- 2. ** Accept proposal to engage James Johnson to assist the board with strategic planning sessions and the creation of a plan, to be paid from property management money.
- 3. **Approve the purchase of 44 AC units for Brooke Estates at the amount of \$14,895 from capital funds.
- 4. **Approval to pay Northvale Security camera install in the amount of \$11,862.00 as an emergency install.
- 5. Vanessa to report on the ROSS grant.

6. Goodbye to Jenny Baptista. Thank you for your five years of faithful service to BCHA Board of Commissioners.

Items marked with ** are items for which there may or will be deliberation or official action taken at the meeting.

ADJOURNMENT_____ moved to adjourn_____ seconded the motion The next Board Annual Meeting will be held on Wednesday, January 25 , 2023@ 5:30 p.m., with the regular board meeting to follow.

Gwen Didden is inviting you to a scheduled Zoom meeting.

Topic: December Board Meeting

Time: Dec 14, 2022 05:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/87881454355?pwd=Rkh0YVVVQ1hsc0gyRzR1NnhlaFdodz09>

Meeting ID: 878 8145 4355

Passcode: 684507