

**BERKS COUNTY HOUSING AUTHORITY**

**April 26, 2023**

**REGULAR MEETING AGENDA**

**You may attend via phone, Zoom, or at our main office.**

**CALL TO ORDER**

**ROLL CALL**

**\*\*APPROVE MINUTES OF March 22nd, 2023, REGULAR BOARD MEETING**

**\*\*APPROVE MINUTES OF April 12, 2023, Special BOARD MEETING**

**\*\*APPROVE CURRENT BILLS FOR THE MONTH OF March 2023 in the amount of \$224,317.62**

**\*\*APPROVE FINANCIAL STATEMENTS FOR THE MONTH OF March 2023**

**VISITORS COMMENTS**

**CHAIRMAN'S REMARKS**

**COMMITTEE REPORTS**

- A. Finance: None Held this month- New Controller has been hired. Welcome Ed Gundersen.
- B. Personnel: New landlord tenant liaison position was created. We are currently filling openings for Support Service Coordinator and Assistant tenant manager. Employee Increases began April 2, 2023.

**CORRESPONDENCE**

**PUBLIC HOUSING**

- A. Status Report March 2023- 5 vacancies.

**HOUSING CHOICE VOUCHER PROGRAM**

- 1. Status Report-March 2023-477 participants.

**MANAGEMENT PROGRAMS**

- A. Norman Commons- 100% Occupied
- B. Tarsus Manor- 100% Occupied
- C. NCHA Update

**BHO-**

**EXECUTIVE SESSION**

**OLD BUSINESS**

**NEW BUSINESS**

- 1. \*\* Approval to install security cameras at Brooke Estates in the amount of \$22,623.00 and additional inside cameras at Rittenhouse in the amount of \$3,271.00
- 2. \*\*Move to remove Kathryn Hofmann from the bank accounts and add Edward Gundersen and Vanessa Rodriguez.
- 3. \*\* Move to hire Lyah Lewis as the part time landlord liaison to support the goals of the HCV program and allow Board Chair to sign the contract on behalf of the board.
- 4. \*\* Approve to allow the BCHA Solicitor to look into CHDO compliance and obligations.

Items marked with \*\* are items for which there may or will be deliberation or official action taken at the meeting.

**ADJOURNMENT** \_\_\_\_\_ moved to adjourn \_\_\_\_\_ seconded the motion The next Board Regular Board Meeting will be held on Wednesday, May 24, 2023@ 5:30 p.m.

**Gwen Didden is inviting you to a scheduled Zoom meeting.**

**Topic: April Board Meeting**

**Time: Apr 26, 2023 05:30 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/81410018732?pwd=cDhPZIRySctwYkFHTjFzVWgyUlg4dz09>**

**Meeting ID: 814 1001 8732**

**Passcode: 381220**

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**+1 507 473 4847 US**

**+1 564 217 2000 US**

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