

**BERKS COUNTY HOUSING AUTHORITY**

**May 24, 2023**

**REGULAR MEETING AGENDA**

You may attend via phone, Zoom, or at our main office.

**CALL TO ORDER**

**ROLL CALL**

**\*\*APPROVE MINUTES OF April 26, 2023, Regular BOARD MEETING**

**\*\*APPROVE CURRENT BILLS FOR THE MONTH OF April 2023 in the amount of \$284,779.38**

**\*\*APPROVE FINANCIAL STATEMENTS FOR THE MONTH OF April 2023**

**VISITORS COMMENTS**

**CHAIRMAN'S REMARKS**

**COMMITTEE REPORTS**

- A. Finance: Committee met May 19th.
- B. Personnel: Committee met May 9<sup>th</sup>
- C. **CORRESPONDENCE**

**PUBLIC HOUSING**

- A. Status Report April 2023- 7 vacancies.

**HOUSING CHOICE VOUCHER PROGRAM**

- A. Status Report-April 2023-476 participants.

**MANAGEMENT PROGRAMS**

- A. Norman Commons- 100% Occupied
- B. Tarsus Manor- 100% Occupied
- C. NCHA Update

**BHO-**

**EXECUTIVE SESSION**

Personnel Issues

**OLD BUSINESS**

1. The purchase of two new (er) vehicles for maintenance, already approved in the new budget.
2. Bank change update.

**NEW BUSINESS**

- 1\*\* Move to hire Chantel Beckett for the Support Service Coordinator under the three-year ROSS grant and allow the Board Chair to sign the three-year contract on behalf of the board.
- 2\*\* Move to accept the bid to purchase a new server from Laughing Rock Technology in the amount of \$11,329.45
3. \*\*Resolution 2023- 2, to write off uncollectable debt in the amount of \$51,672.00 ending 3/31/2023.

4. \*\* Third party administrator for the 401K Principal Plan.
5. \*\* Move to engage Barbacane, Thornton and Company for the annual BCHA audit in the amount of \$19,500.00.

Items marked with \*\* are items for which there may or will be deliberation or official action taken at the meeting.

**ADJOURNMENT** \_\_\_\_\_ moved to adjourn \_\_\_\_\_ seconded the motion The next Board Regular Board Meeting will be held on Wednesday, June 28th, 2023@ 5:30 p.m.

**Topic: May Board Meeting**

**Time: May 24, 2023 05:30 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/86286496450?pwd=SS9iZnRhQ0xPN2lzM2dZdW90Y0NnQT09>**

**Meeting ID: 862 8649 6450**

**Passcode: 651487**

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