

BERKS COUNTY HOUSING AUTHORITY

January 24, 2024

REGULAR MEETING AGENDA

You may attend via phone, Zoom, or at our main office.

CALL TO ORDER

ROLL CALL

****APPROVE MINUTES OF December 13th, 2023, Regular BOARD MEETING**

****APPROVE CURRENT BILLS FOR THE MONTH OF December 2023 in the amount \$291,232.86**

****APPROVE FINANCIAL STATEMENTS FOR THE MONTH OF December 2023.**

VISITORS COMMENTS

CHAIRMAN'S REMARKS

COMMITTEE REPORTS

- A. Finance:
- B. Personnel: Discussed positions that need to be filled- 2 maintenance technicians in Berks, 1 Maintenance supervisor position (possible for both BCHA and NCHA to share)

CORRESPONDENCE

PUBLIC HOUSING

- A. Status Report December 2023- 5 vacancies

HOUSING CHOICE VOUCHER PROGRAM

- A. Status Report December 484 participants

MANAGEMENT PROGRAMS

- A. Norman Commons- 100% Occupied
- B. Tarsus Manor- 33 /33 Occupied
- C. NCHA Update

BHO-

EXECUTIVE SESSION

OLD BUSINESS

NEW BUSINESS

1. **Vote to approve a roof replacement Laurel Court in the amount of \$78,300.00 with Condition One contractor (Veteran Owned).
2. **Vote to approve Anderson Lawn Service and snow removal contract for 3-year contract to service Rittenhouse and Warwick properties.
3. **Vote to approve the purchase of a copier for the HCV department in the amount of \$3,395.00
4. **Vote to purchase a new NVR, to replace the one that is currently not working, for Delp cameras in the amount of \$3,014.00.
5. **Vote to approve training as recommended.

6. ****Vote to approve compensation study and development of compensation plan, with management to obtain quotes from at least three vendors; vendor to be voted on at a later Board meeting.**
7. ****Vote to approve a feasibility study with Mangold Design Services in the amount of \$4,200.00 to begin.**

Items marked with ****** are items for which there may or will be deliberation or official action taken at the meeting.

ADJOURNMENT_____ moved to adjourn_____ seconded the motion The next Board Annual Board Meeting will be held on Wednesday, February 28th, 2024@ 4:00 p.m.

Gwen Didden is inviting you to a scheduled Zoom meeting.

Topic: Annual and General January Board Meeting

Time: Jan 24, 2024 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84675586870?pwd=UkZ0OU55dmNnN3UyUkc3TWlhLZGI0dz09>

Meeting ID: 846 7558 6870

Passcode: 143151

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