

BERKS COUNTY HOUSING AUTHORITY

February 28, 2024

REGULAR MEETING AGENDA

You may attend via phone, Zoom, or at our main office.

CALL TO ORDER

ROLL CALL

****APPROVE MINUTES OF January 24, 2024, ANNUAL BOARD MEETING**

****APPROVE MINUTES OF January 24, 2024, REGULAR BOARD MEETING**

****APPROVE CURRENT BILLS FOR THE MONTH OF January 2024 in the amount \$206,535.35**

****APPROVE FINANCIAL STATEMENTS FOR THE MONTH OF January 2024.**

VISITORS COMMENTS

CHAIRMAN'S REMARKS

COMMITTEE REPORTS

A. Finance:

B. Personnel: Leadership 101 and DISC part 2 training courses have been completed by all staff. 2 new maintenance techs have been hired. Still interviewing for two more. Jarred Knoll recommended for maintenance supervisor position. 3 Compensation study quotes were provided.

CORRESPONDENCE

PUBLIC HOUSING

A. Status Report January 2024- 6 vacancies

HOUSING CHOICE VOUCHER PROGRAM

A. Status Report January 492 participants /VASH Vouchers- 15

MANAGEMENT PROGRAMS

A. Norman Commons- 100% Occupied

B. Tarsus Manor- 33 /33 Occupied

C. NCHA Update

BHO UPDATE

EXECUTIVE SESSION

OLD BUSINESS

- 1. **Recommend approving compensation study with NAHRO not to exceed \$ 3,995.00**
- 2. **Recommend approving the Executive Director to attend the NAHRO training in Washington DC April 8-10th, on behalf of both NCHA and BCHA, with the cost to be shared with NCHA. The amount to not exceed \$2,500.00 for either organization.**

NEW BUSINESS

1Recommend approving Jarred Knoll for maintenance supervisor position, with the Board President to sign the contract on behalf of the Board.**

2 Recommend approving sponsoring a procurement training with MaryAnn Russ at \$1,600.00 plus Travel expenses.**

Items marked with ** are items for which there may or will be deliberation or official action taken at the meeting. **ADJOURNMENT _____ moved to adjourn _____ seconded the motion. The next Board Meeting will be held on Wednesday, March 27, 2024 @ 4:00 p.m.**

Topic: February Board Meeting

Time: Feb 28, 2024 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81898371038?pwd=aGttQmFCVVNJWDA0c3QrK0hQeFJOQT09>

Meeting ID: 818 9837 1038

Passcode: 535638

One tap mobile

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