

BERKS COUNTY HOUSING AUTHORITY

March 25th, 2026

REGULAR MEETING AGENDA

You may attend via phone, Zoom, or at our main office.

CALL TO ORDER

ROLL CALL

*****APPROVE MINUTES OF FEBRUARY 25th, 2026, REGULAR BOARD MEETING.**

VISITORS COMMENTS

CHAIRWOMAN'S REMARKS

COMMITTEE REPORTS

A. Finance: Review budget for 2026

*****APPROVE BILLS FOR THE MONTH OF FEB 2026 IN THE AMOUNT OF \$323,611.19.**

*****APPROVE FINANCIAL STATEMENTS FOR THE MONTH OF FEBRUARY 2026.**

B. Personnel:

CORRESPONDENCE

CHIEF EXECUTIVE OFFICER REPORT

- Ethics and Conflict of Interest paperwork
- Public Housing waiting list opened in March
- Insurance renewal
- Lighting issue at Brooke
- Write off bad debt
- 5-year plan is out for public comment

Status Reports February 2026

HOUSING CHOICE VOUCHER PROGRAM

Regular Vouchers - 398

VA- 25

Project Based- 2

Port-Out- 39

Total – 464

MANAGEMENT PROGRAMS

PUBLIC HOUSING

Public Housing- 205/209 98.09%

Tarsus- 31/33 93.94%

BHO- 6/6 100%

Norman Commons- 3/3 100%

BHO UPDATE

EXECUTIVE SESSION

Procedural Requirements/Personnel

OLD BUSINESS

None

NEW BUSINESS

***Motion to approve the quote from Wentzel Electric in the amount of \$12,505.00 to repair the Brooke Estates outdoor lighting.

***Motion to approve the annual insurance renewal quotes from Brown and Brown for Property, Crime, General Liability, Flood, and Worker’s Compensation.

***Motion to approve the auto insurance quote from Tompkins.

***Motion to approve the landscaping quotes from Strauser for Northvale and Brooke Estates properties for the 2026 grass cutting season.

***Motion to approve resolution 2026-01 for the budget as presented for April 1st, 2026, to March 31st, 2027.

***Motion to approve resolution 2026-02 to write off bad debt for 2025-2026 fiscal year in the amount of \$1,299.75.

***Motion to accept the employee contract for a Chief Operating Officer for BCHA and NCHA Campuses, with the Board President to sign an At-Will Employment contract on behalf of BCHA.

Items marked with ** are items for which there may or will be deliberation or official action taken at the meeting.

ADJOURNMENT _____ moved to adjourn _____ seconded the motion.

The next Board Meeting will be held on Wednesday, April 22nd, 2026, at 4:00PM.

Gwen Becker is inviting you to a scheduled Zoom meeting.

Topic: BCHA Regular Board Meeting

Time: Mar 25, 2026 04:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84382835225?pwd=ufbSz0Gmi8584yPKcLYt1nmBJopY0L.1>

Meeting ID: 843 8283 5225

Passcode: 443132

One tap mobile

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Join instructions

https://us02web.zoom.us/join/84382835225?signature=igloIW3iSFSUdGzmfyn8hZgkVHkg_j0T2GihG6dHizU