

**BERKS COUNTY HOUSING AUTHORITY**

**April 22<sup>nd</sup>, 2026**

**REGULAR MEETING AGENDA**

You may attend via phone, Zoom, or at our main office.

**CALL TO ORDER**

**ROLL CALL**

**\*\*\*APPROVE MINUTES OF March 25<sup>th</sup>, 2026, REGULAR BOARD MEETING.**

**VISITORS COMMENTS**

**CHAIRWOMAN'S REMARKS**

**COMMITTEE REPORTS**

**A. Finance:**

**\*\*\*APPROVE BILLS FOR THE MONTH OF MARCH 2026 IN THE AMOUNT OF \$266,853.03**

**\*\*\*APPROVE FINANCIAL STATEMENTS FOR THE MONTH OF MARCH 2026.**

**B. Personnel:**

**CORRESPONDENCE**

**CHIEF EXECUTIVE OFFICER REPORT**

- Conference room renovation
- Lobby door replacement
- Sound Isolation Improvements for CEO's office
- Brooke Lights update (Wrong quote voted on last month)
- RAD and an RFP for a needs assessment for public housing
- Short term disability and Life Insurance renewal
- 5-year plan went out for public comment, no comments received
- Presentation for the county Commissioners
- Berks Housing Opportunities updated Bylaws

**Status Reports March 2026**

**HOUSING CHOICE VOUCHER PROGRAM**

Regular Vouchers - 399

VA- 25

Project Based- 2

Port-Out- 41

Total – 467

**PUBLIC HOUSING**

203/209 97.12%

**MANAGEMENT PROGRAMS**

Tarsus- 32/33 96.97%

BHO- 6/6 100%

Norman Commons- 3/3 100%

**BHO UPDATE**

**EXECUTIVE SESSION**

Procedural Requirements/Personnel

**OLD BUSINESS**

None

**NEW BUSINESS**

**\*\*\*APPROVE CONFERENCE ROOM RENOVATION BY PRISTINE FINISH PAINTING AND REMODELING FOR \$7,200.00.**

**\*\*\*APPROVE B AND G GLASS QUOTE TO REPLACE THE BCHA LOBBY DOOR IN THE AMOUNT OF \$11,250.00**

**\*\*\*APPROVE PUTTING OUT AN RFP TO GET A NEEDS ASSESSMENT COMPLETED FOR ALL PUBLIC HOUSING PROPERTIES**

**\*\*\*APPROVE THE 5 YEAR-PLAN AS PRESENTED WITH THE BOARDCHAIR TO SIGN ALL REQUIRED PAPERWORK ASSOCIATED WITH THE 5 YEAR-PLAN AS A REPRESENTATIVE OF THE BOARD.**

**\*\*\*APPROVE RESOLUTION 2026-03 FOR THE 5 YEAR PLAN FOR 2026-2030 FISCAL YEARS.**

**\*\*\*APPROVE FOR BURKEY CONSTRUCTION TO COMPLETE SOUND ISOLATION IMPROVEMENTS TO THE CEO'S OFFICE IN THE AMOUNT OF \$4,610.00.**

**\*\*\*APPROVE MET-LIFE TO PROVIDE THE HOUSING AUTHORITY WITH SHORT TERM DISABILITY AT A COST OF \$8,728.00 ANNUALLY AND LIFE INSURANCE COVERAGE AT A COST OF \$4,143.00 ANNUALLY FOR THE 5/1/2026 RENEWAL DATE.**

**\*\*\*APPROVE FOR WENTZEL ELECTRIC TO COMPLETE THE LIGHTING PROJECT AT BROOKE ESTATES NOT TO EXCEED \$40,000.**

**\*\*\*APPROVE NEW BYLAWS FOR BERKS HOUSING OPPORTUNITIES AS PRESENTED.**

Items marked with \*\* are items for which there may or will be deliberation or official action taken at the meeting.

**ADJOURNMENT\_\_\_\_\_ moved to adjourn\_\_\_\_\_ seconded the motion.**

**The next Board Meeting will be held on Wednesday, May 27<sup>th</sup>, 2026, at 4:00PM.**

**Gwen Becker is inviting you to a scheduled Zoom meeting.**

**Topic: BCHA Regular Board Meeting**

**Time: Apr 22, 2026, 04:00 PM Eastern Time (US and Canada)**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/84382835225?pwd=ufbSz0Gmi8584yPKcLYt1nmBJopY0L.1>**

**Meeting ID: 843 8283 5225**

**Passcode: 443132**

**One tap mobile**

**+13052241968,,84382835225#,,,,\*443132# US**

**+13092053325,,84382835225#,,,,\*443132# US**

**Join instructions**

[https://us02web.zoom.us/join/84382835225?signature=igloIW3iSFSUdGzmfyn8hZgkVHkg\\_j0T2GihG6dHizU](https://us02web.zoom.us/join/84382835225?signature=igloIW3iSFSUdGzmfyn8hZgkVHkg_j0T2GihG6dHizU)