

BERKS COUNTY HOUSING AUTHORITY

September 23rd , 2026

REGULAR MEETING AGENDA

You may attend via phone, Zoom, or at our main office.

CALL TO ORDER

ROLL CALL

*****APPROVE MINUTES OF THE JULY 22nd , 2026, REGULAR BOARD MEETING.**

Public Comment Statement:

At this time, the Board will invite public comment on matters of concern, official action or deliberation which are or may be before the Board. Please be advised that public comment is reserved for residents and taxpayers of Berks County, and that public comment is limited to three minutes per speaker. Also, please be aware that public comment is a time for just that – commenting. It is not a time for back-and-forth dialogue with the Board. The Board is not required to provide immediate feedback or answers to questions asked and may take time to review and research questions and requests made by the public and follow up as may be appropriate. For those who wish to provide public comment, please come forward and state your name and address.

PUBLIC COMMENTS

CHAIRWOMAN'S REMARKS

COMMITTEE REPORTS

Finance:

*****APPROVE FINANCIAL STATEMENTS FOR THE MONTH OF JULY 2026.**

*****APPROVE FINANCIAL STATEMENTS FOR THE MONTH OF AUGUST 2026.**

Personnel: Office policies were rolled out during September's staff meeting,

CORRESPONDENCE

CHIEF EXECUTIVE OFFICER REPORT

- Norman Commons- Our 3 owned properties
- Physical needs assessment completed, waiting for report
- Tarsus awarded 33 Project Based Vouchers
- ACOP, Admin plan, and PH lease out for public comment
- Updating of employee handbook

Status Reports July 2026

HOUSING CHOICE VOUCHER PROGRAM

Regular Vouchers - 390

VA- 27

Project Based-2

Port-Out- 42

Total – 461

PUBLIC HOUSING

201/209

MANAGEMENT PROGRAMS

Tarsus- 100% occupied

BHO- 100% occupied

Norman Commons- 100% occupied

NCHA-

Status Reports August 2026

HOUSING CHOICE VOUCHER PROGRAM

Regular Vouchers - 392

VA- 27

Project Based-2

Port-Out- 42

Total – 463

PUBLIC HOUSING

202/209 96.65%

MANAGEMENT PROGRAMS

Tarsus- 100% occupied

BHO- 100% occupied

Norman Commons- 100% occupied

NCHA-

BHO UPDATE

Phoebe loan has been satisfied. Potential new board members.

EXECUTIVE SESSION

Real estate

OLD BUSINESS

None

NEW BUSINESS

*****Motion to approve the listing for sale of the three Norman Commons properties owned by the housing authority: 512 Carsonia Avenue in Mt. Penn, and 30 and 32 East Norman Street in Wernersville.**

*****Motion to approve the updated employee handbook along with the added addendums.**

Items marked with ** are items for which there may or will be deliberation or official action taken at the meeting.

ADJOURNMENT_____ moved to adjourn_____ seconded the motion.

Microsoft Teams meeting

Join: <https://teams.microsoft.com/meet/280568376978465?p=5qwN1oc8SuHnztFP7G>

Meeting ID: 280 568 376 978 465

Passcode: cU9LJ9G7

[Need help?](#) | [System reference](#)

For organizers: [Meeting options](#)
